

2024 Annual General Meeting of Leicester Vaughan College Limited: Draft Minutes

Date	25/01/2024
Duration	18.30-19.30
Location	Zoom online meeting

Members present during meeting (22)	
Bill Jones Mike Curtis Jane Watts Sally Birch Ellie Pridgeon Bradley Phipps Ann Stones Robin Stevenson	Denise McHugh Janet Neale Malcolm Noble Mary Bryceland Mark Murphy
Chair: Lucy Faire Secretary: Miriam Gill	

Agenda Item	Description	Papers	Record of Discussion
1	Apologies for absence and check for quoracy		15 members were present so the AGM was not quorate (this would require 17 members). The part of the meeting which required quoracy was postponed for 30 minutes, as per regulations for

			inquorate Community Benefit Society meetings. It was agreed that the parts of the meeting which did not require quoracy would be brought forward.
2	Report of Activities for August 2022 to July 2023 (Chair: Lucy Faire)		<p>The report covered the following:</p> <p>Accreditation of degrees programmes and partnerships: LF explained that this continued to be a LVC aim but had not progressed. General HE funding situation was causing problems throughout the sector. The Lifelong Long Entitlement was due to start 2025 but the how this might operate was still unclear. A Board planning meeting in May 2023 had decided to focus on financial situation.</p> <p>Fundraising and grant application: Talk in Oct 2022 from Ian Wilson to the Board about funding for small organisations. Fifth Anniversary event in Feb 2023 had brought in donations. An application had been made to the Fore Fund for small charities and social enterprises (unsuccessful).</p> <p>Local and National Networking: Members of the Board had had meetings with the Cooperative College; Leicester Universities Partnership; Leicester Heritage Hub.</p> <p>Research Projects: Application to Nuffield Foundation for the research project ‘Revitalisation of HE Adult Education in Local Contexts (Unsuccessful). Dr Miriam Gill delivered a paper to the Universities Association of Lifelong Learning Annual Conference in June 2023.</p> <p>Vaughan Forums: there had been seven forums during this period. Examples of talks were presented.</p> <p>Social Media Presence: 687 followers on X, 433 on Facebook. Now have a Bluesky account: VaughanCoop.bsky.social. Members were requested to share posts to help publicise events.</p>
3.	Update on LVC Activities for 2024		<p>Secretary Miriam Gill talked about the plans for accreditation of degree programmes and partnerships. Aim is to focus on adult education need and opportunities for external funding.</p> <p>Miriam also discussed fundraising events for 2024.</p> <p>Director Sally Birch explained about plans for Discovery Circles which are cooperative learning circles in which LVC members come together to share skills and knowledge. Social and intellectual focus rather than accredited education. Aim to bring people together while also promoting LVC.</p> <p>Director Jane Watts discussed the LVC application the Central England Dividend Fund to support six free workshops for the general on public dealing with different kind of mental health issues.</p>

			<p>Included in the application was a request for support for the launch of the Vaughan Discovery Circles.</p> <p>Lucy Faire set out five upcoming Vaughan Open Research Forums for the period February to June. Miriam Gill was thanked for the work she had put into the Forum over the years. The Vaughan Open Research Forum Committee would now organise the Forums.</p> <p>Lucy explained about plans for the Adult Learners' Journey Webpage which will have examples of the impact Vaughan has had on people's lives. Members were asked if they would be happy to share their experiences.</p> <p>LVC membership is currently 171.</p>
4.	Apologies for absence and check for quoracy		<p>The meeting was declared quorate at 7pm by a vote of members present, 30 minutes after the meeting started.</p> <p>Apologies received from: Wendy Brookes, Juilia Pritchard, Amy Faire, Blase Lambert, Rhys Everquill and Chris Williams.</p>
5.	Approval of minutes		<p>Minutes of previous AGM [18/01/2023] were approved</p>
6.	Financial report		<p>Lucy Faire presented the financial report for August 2022 to July 2023 as Treasurer Blase Lambert was unable to attend AGM.</p> <ul style="list-style-type: none"> • End of year balance: £1666.69 • Income: £2,633.75 • Expenditure: £4188.96 <p>The majority of the expenditure related repayments for the Bounce back loan (£1787.28), professional fees (account £1020) and admin and IT (£543.88).</p> <p>Board proposed a lay audit for this financial year. Jane Watts explained that having a lay audit was completely legal for organisations with a small annual turnover like LVC.</p> <p>The accounts were accepted by the meeting. The AGM agreed to lay audit.</p> <p>Lucy explained that if anyone had queries about finances they should email the LVC contact email and these would be forwarded to Blase.</p>

7.	Thanks to Directors for work last year		<p>Special thanks to Ulla Rajala who stood down as Director in May 2023.</p> <p>Thanks to remaining Board members Sally Birch, Mike Curtis, Miriam Gill, Monica Hingorani, Bill Jones, Blase Lambert, Ellie Pridgeon and Jane Watts for their continued work or LVC which is much appreciated.</p>
8.	Election of Directors		<p>Jane Watts explained that because all the Board members were continuing in post, a proportion were required to stand down and be re-elected.</p> <p>The following Directors therefore stood down and were re-elected: Sally Birch, Lucy Faire and Miriam Gill</p> <p>Jane introduced two members standing for election to the Board:</p> <p>Bradley Phipps and Rhys Everquill</p> <p>Both were elected to the Board.</p>
9.	Any Other Business		<p>Thanks to everyone who attended the meeting and apologies that it was longer than usual due the meeting not being quorate.</p> <p>Lucy thanked Miriam for all the work she had done for the Forum over a long time. She explained who was on the new Forum committee and that others were welcome to join it.</p>
10.			<p>The AGM closed at 19.30</p>