

Minutes of the 2023 Annual General Meeting of Leicester Vaughan College Limited

Date	18/01/2023
Duration	18:00-18.40
Location	Zoom online meeting

Members present during meeting (25)	
Susan Barton Sally Birch Wendy Brooks Michael Curtis Lucy Faire Kerry Gray Miriam Gill Monica Hingorani Bill Jones Blase Lambert Duncan MacNeil Denise McHugh William Myers	Janet Neale Malcolm Noble Janet Perry Ulla Rajala Robin Stevenson Ann Stones Susan Waddington Jane Watts Chris Williams <i>If you attended the AGM in 2023 and are missing from this list, please email contact@vaughan.coop to have your named added.</i>
Chair: Susan Waddington; Lucy Faire Secretary: Miriam Gill	

Agenda Item	Description	Papers	Record of Discussion
1	Apologies for absence and check for quoracy		<p>Apologies from Melinda Phillips and Cynthia Brown</p> <p>20 members were present so the meeting was quorate. Five further members joined during the meeting. 24 present at voting.</p>
2	Approval of minutes		<p>Minutes of previous AGM [31/01/2022] were approved.</p>
3	Financial report (Blase Lambert)		<p>Blase Lambert (treasurer) presented the financial report for August 2021 to July 2022.</p> <ul style="list-style-type: none"> • End of year balance £6,770 • Income: £2,858 • Expenditure: £9,628 <p>The majority of the expenditure related to employee costs. This costs had ended. Other costs had been reduced, except for accountancy costs. Repayments on the Bounce back loan continue. Blase thanked those members who had made donations to LVC during the year and hoped they would continue doing so.</p> <p>Sue Waddington thanked Blase for his report.</p> <p>Jane Watts asked how the trading deficit was being funded?</p> <p>Blase explained that previously the deficit was covered by grants. This was not the case now but the organisation's expenses were much reduced. Currently LVC was breaking even except for loan repayments. While recognising this situation could not continue forever, Blase emphasised there was no immediate threat to LVC.</p> <p>Ann Stones asked what impact would there be if LVC was unable pay back the loan? Sue explained that LVC was currently looking into options for extending the loan pay-back period which would reduce monthly costs. Blase noted that there were three options on the table to deal with loan.</p> <p>Bill Jones asked about accountancy costs and how they could be reduced. Blase indicated that the board would be looking at this.</p>

			The accounts were accepted by the meeting.
4	Annual report (Lucy Faire)		<p>Lucy Faire presented the annual report covering the financial year, August 2021-to July 2022</p> <p>Progress towards accreditation:</p> <ul style="list-style-type: none"> • Autumn 2021-Spring 2022: Research undertaken by members to identify possible accreditation partners which resulted in an A and B list. • LVC general meeting in May 2022 approved partnership with Leicester Adult Education [LAE] in which LAE would deliver LVC-authored degrees accredited by De Montfort University <p>Non-accredited programme:</p> <ul style="list-style-type: none"> • LVC offered a series of counselling continuing professional development workshops between March 2022 to June 2022. There was a low take up, only 'Work with LGBT Clients' ran. • The Board is currently rethinking the non-accredited programme. <p>Forums: there were eight forums during the period.</p> <p>Co-operative Projects: Directors Ulla Rajala and Miriam Gill participated in Phase 1 of the Loughborough University Cooperative Organisation Development Programme (LUCOOP) which resulted in the production of three pamphlets.</p> <p>Research Projects:</p> <ul style="list-style-type: none"> • Lucy Faire and Miriam Gill have worked on a mini-project about the impact of the Covid 19 Pandemic on attitudes towards online and in-person teaching. Miriam delivered a paper to the Universities Association of Lifelong Learning Conference in June 2022 on the project. • They also wrote an application to the Council for the Defence of British Universities to work on a project relating to the concept of the 'civic university'. This was unsuccessful. <p>Social medial presence: 681 followers on Twitter and 384 followers on Facebook. Lucy Faire thanked Ulla Rajala for her hard working in running the LVC social media accounts.</p>

			<p>Up-coming events:</p> <ul style="list-style-type: none"> • Fifth Anniversary Event on 3 February • February Forum with Professor John Holford and March Forum with Prashant Kidambi <p>Sue Waddington thanked Lucy for the report. No questions were asked from the floor.</p>
5	Partnership with Leicester Adult Education		<p>Kerry Gray, Head of Leicester Adult Education [LAE] provided an update.</p> <ol style="list-style-type: none"> 1. Partnership with De Montfort : Costs from De Montfort were high in terms of up-front costs. Impact of inflation on LAE budget and the money was no longer available. Unable to proceed with this partnership at this point. 2. Counselling route – LAE ability to offer courses up to level 5 which does not require university accreditation. Currently LAE has a level 3 course and is planning next to year to start the level 4 course. 3. In terms of the Arts and Humanities, LAE are considering an access course which would give students a stepping stone into Higher Education. This would help identify if there is any demand for part-time degree level arts education. LAE working on this with the view to extend the access programme in September. <p>LAE will carry on looking at ways in which they might be able to support the Vaughan project but things are very difficult financially.</p> <p>Sue Waddington raised the University Partnerships and hoped that LVC could participate in this. She also hoped that LVC would be able to work with LAE and De Montfort University in the future. Kerry Gray noted the impact of the current uncertain period in various areas.</p> <p>There were no questions asked from the floor.</p>
6	Election of Directors		<p>Sue Waddington thanked board members who were continuing. Sue also thanked those standing down: Tina Holt, Bill Myers and Rob Stevens.</p> <p>Directors remaining (none requiring re-election as over ½ of directors standing down): Sally Birch, Lucy Faire, Miriam Gill, Monica Hingorani, Ulla Rajala.</p> <p>Sue Waddington introduced the members wanting to stand for election.</p>

			<p>Members standing for election: Professor Bill Jones, Dr Ellie Pridgeon, Michael J. Curtis, Dr Jane Watts.</p> <p>All were accepted as Directors of LVC.</p> <p>There were no nominations from the floor.</p>
7	Election of Officers		<p>Chair, Treasurer, Secretary</p> <p>Dr Lucy Faire standing for election as Chair</p> <p>Blase Lambert continuing as Treasurer</p> <p>Miriam Gill continuing as Secretary</p> <p>Result of elections:</p> <p>Chair – Lucy Faire elected</p> <p>Sue Waddington handed over chairing of the meeting to Lucy Faire.</p> <p>Lucy thanked Sue Waddington for the fantastic work she had done for LVC both as a director and then as Chair.</p>
8	Nomination of new patron for LVC: Cllr Sue Waddington		<p>Lucy explained the long support that Sue had given LVC right from the start, even before she became a director. Her high profile in adult education circles also made her a good candidate for a LVC patron.</p> <p>Sue Waddington was elected LVC's fourth patron.</p>
9	Any Other Business		<p>There was no other business</p>
			<p>Lucy Faire thanked everyone for attending and Kerry Gray presenting to the meeting.</p> <p>The AGM closed at 18.40.</p>