

2022 Annual General Meeting of Leicester Vaughan College Limited

Date	31/01/2022
Time	18:00-19:00
Location	Zoom online meeting

Directors Present	Other Members Present		
<ol style="list-style-type: none"> 1. Sally Birch 2. Lucy Faire 3. Kerry Gray 4. Tina Holt 5. Blase Lambert (Treasurer) 6. Shirley Munden 7. Cilla Ross 8. Robin Stevenson 9. Thomas Swann (Secretary) 10. Sue Waddington (Chair) 	<ol style="list-style-type: none"> 1. Ann Stones 2. Chris Williams 3. Crystal Voyle 4. Denise McHugh 5. Dilwar Hussain 6. Duncan McNeil 7. Ellie Pridgeon 8. Jane Watts 9. Janet Neale 10. Kate Myers 	<ol style="list-style-type: none"> 11. Korin Grant 12. William Myers 13. Mark Murphy 14. Mary Bryceland 15. Miriam Gill 16. Patrick Cawley 17. Rob Stevens 18. Susan Barton 19. Ulla Rajala 20. Wendy Brooks 	Minutes taken by Thomas Swann

Agenda Item	Description	Papers	Record of Discussion
1	Apologies for absence and check for quoracy		<p>No apologies recorded</p> <p>(155 members; quoracy = 10% = 16 members)</p> <p>23 at 18:00; 29 at point of voting - quorate</p>
2	Approval of minutes		<p>Minutes of previous AGM (21/1/21) and GM (5/10/21) sent to members by email</p> <p>Both approved</p>
3	Annual report (Lucy Faire)		<p>Lucy Faire presented the annual report</p> <p>January, May-June 2021 focused on paperwork for University of Wolverhampton submission, huge effort coordinated by Malcolm Noble and with voluntary labour from a great many others, very grateful for the support in time and also the financial donations that made this possible</p> <p>Winter/Spring 2021 two 10-week online courses</p> <p>Open research forum continued throughout 2020-2021 online, 9 sessions between Feb and Dec 2021, variety of topics with global audience, full list of talks on the website and others coming up</p> <p>Vaughan tradition project, mini transportable exhibition about and for LVC, March 2021 Saturday morning online session organised by Malcolm Noble, support by Archaeological and Historical Society funding</p> <p>Active presence on social media, 600 followers on twitter and 350 on Facebook, Ulla Rajala done this work voluntarily, thanks to her for this</p> <p>Sue Waddington invited Miriam Gill to speak on open forum</p> <p>Miriam introduced the three upcoming open forums</p>
4	Financial report (Blase Lambert)		<p>Blase Lambert (treasurer) presented the financial report</p> <p>Income mostly through grants and loans – under 1400 in donations – £20806</p>

			<p>Expenditure – half on employment for transition manager and related, other costs on course costs, IT, affiliations, events, CEP project, professional fees, insurance - £21869</p> <p>Carry forward balance of £11747</p> <p>End of year balance £10684</p> <p>No questions from the membership</p> <p>Sue Waddington noted that finance will be discussed at next board meeting</p>
5	Election of Directors		<p>Directors standing down and not seeking re-election: Jane Avery, Kerry Gray, Shirley Munden, Cilla Ross, Robin Stevenson, Thomas Swann</p> <p>Directors remaining (none requiring re-election as over ½ of directors standing down): Sally Birch, Lucy Faire, Tina Holt, Sue Waddington</p> <p>Members standing for election:</p> <p>Miriam Gill</p> <p>Monica Hingorani</p> <p>Blase Lambert (currently co-opted)</p> <p>William Myers</p> <p>Ulla Rajala</p> <p>Rob Stevens</p> <p>Sue Waddington thanked the directors stepping down, in particular Kerry Gray for liaison with LASALS and Thomas Swann for being secretary</p> <p>Sue Waddington introduced the members wanting to stand for election, current board recommends all listed above for election</p> <p>Sue Waddington opens floor for question or candidates to speak</p> <p>No objections and explicit approvals meet required number for election of the slate</p>

			NOTE: check Scott Jennings directorship
6	Election of Officers		<p>Chair, Treasurer, Secretary</p> <p>Sue Waddington standing for re-election as Chair</p> <p>Blase Lambert standing for re-election as Treasurer</p> <p>Result of elections:</p> <p>Chair – Sue Waddington</p> <p>Treasurer – Blase Lambert</p> <p>Secretary – Miriam Gill (temporary)</p> <p>Sue Waddington re-elected as chair</p> <p>Blase Lambert re-elected as treasurer</p> <p>Miriam Gill agreed to temporarily take on secretary, no other volunteers so elected as secretary</p>
7	Update on LVC activities and scoping exercises on accreditation and counselling CPD		<p>Sue Waddington reminded members of the context of the scoping exercises, the disappointment at the termination of the University of Wolverhampton relationship and the need to develop plans for taking LVC forward</p> <p>Counselling CPD</p> <p>Tina Holt presented on the 7 courses running between March and May 2022 and on the opportunities available to promote these on BBC Radio Leicester, encouraged members to do what they can to promote</p> <p>Sue Waddington noted that she hasn't received the information by email so incoming secretary will need to ensure that it is resent to all members</p> <p>Accreditation for HE degrees</p>

			<p>Lucy Faire, Miriam Gill and Steve Rooney have worked on this, have identified HE institutions in a realistic position to accredit small colleges, 8 identified with strong potential, some others with some potential</p> <p>Lucy Faire presented on this, noted that there has been a discussion with a similar institution and the board has authorised an approach to the institution that accredits them with a view to determining the conditions LVC would need to have in place</p> <p>Consultation</p> <p>Sue Waddington noted that work is ongoing on this with a view to have funding in place and that Thomas Swann has agreed to remain involved to work on this</p>
8	Proposal on partnership with De Montfort University, Leicester City Council Adult Education Service		<p>Sue Waddington introduced potential proposal to secure adult learning at degree level in Leicester, initial discussions between LASALS, DMU and LVC</p> <p>Kerry Gray presented this proposal, partnership direct with LVC from DMU unlikely but three-way agreement with LASALS as well could work, with LASALS as sub-contractor, very early days but proposal could work along lines of DMU validating degrees and having quality assurance and hopefully library and other specialist support provided and would manage student loans and other financial arrangements, LASALS would hold subcontract from DMU, sub-contracting these out to LVC, but LASALS would employ the staff and hold some of the financial risk and cover some of the upfront costs (none of this agreed yet!), LVC would fulfil academic functions, fundraising for resources, research, marketing and promotion, mentoring</p> <p>Priority is to get to BA courses up and running to be financially viable, potentially for start in September 2023</p> <p>Does not preclude other activities already discussed, but would allow for LVC to take forward core purpose</p> <p>No guarantees on DMU side of this or on financial support via Leicester City Council</p>

			<p>Sue Waddington notes that this would allow for LVC to do the work it's supposed to be doing while supporting a lot of the administrative side that LVC finds difficult because of lack of resources at this stage</p> <p>Sue Waddington proposes this for agreement by the members – agreement by members present given to proceed with these negotiations</p> <p>Kerry Gray noted that her stepping down from the board is so that she can negotiate with the council on this without a conflict of interest</p>
9	Any Other Business		<p>Membership thanks Sue Waddington for her commitment to LVC and hard work on the various negotiations we've been going through</p>