

2021 Annual General Meeting of Leicester Vaughan College Limited

Date	21/01/2021
Time	18:00-19:15
Location	Zoom online meeting

Directors Present	Other Members Present		
<ol style="list-style-type: none"> 1. Lucy Faire (LF) 2. Thomas Swann (TS) (minutes up to part-way through point 6) 3. Shirley Munden (SM) 4. Sue Waddington (SW) 5. Robin Stevenson (RS) (minutes from part-way through point 6) 6. Kerry Gray (KG) 7. Sally Birch (SB) 8. Tina Holt (TH) 	<ol style="list-style-type: none"> 1. Mary Bryceland 2. Stephen Evans 3. Pamela Humphreys 4. Denise McHugh 5. Duncan McNeil 6. Janet Neale 7. Malcolm Noble (MN) 8. Mark Oldman (MO) 9. Ellie Pridgeon 10. Julia Pritchard 	<ol style="list-style-type: none"> 11. Ulla Rajala (UR) 12. Priscilla (Cilla) Ross (CR) 13. Ann Stones (AS) 14. Jane Watts 15. Chris Williams 16. Jane Avery (JA) 17. Miriam Gill 18. Anna Kollo 19. Robert Colls 20. Monica Hingorani (MH) 	

Abbreviations:

CC – Co-op College

TOR – Terms of Reference

OFS – Office For Students

LAT – Leicester Aging Together

CBS – Community Benefit Society

UoL – University of Leicester

WH – Wolverhampton

MoU – Memorandum of Understanding

CEP – Community Explorers Project

Agenda Item	Description	Papers	Record of Discussion
1	Apologies for absence and check for quoracy		No apologies recorded 28 members present = quorate (140 members; quoracy = 10% = 14 members)
2	Approval of minutes		Minutes of previous AGM available on website; approved
3	Annual report (LF)	Slides of LF's presentation will be available from the website	<p>CC route not taken forward – withdrawn from federation on temporary basis due to delay in starting programmes and compliance with OFS requirements and the impact of these requirements on LVC structure and teaching</p> <p>Met with UoL leadership in May 2020 – followed meeting with new VC who seemed open to relationship – discussed access to Vaughan materials in library – not taken forward due to current climate but will be returning to these discussions soon – have been informed we will hear by end of January but may be later due to current situation</p> <p>Non-accredited courses – decided not to run as many but have run some (CPD courses for counselling and History of the Book) – some low takeup and Covid restrictions meant that many could not go ahead – Compassion Fatigue course offered for free to Voluntary Action Leicester volunteers involved in Covid relief – lockdown seen more engagement with online courses (outside period covered by report by MN's Country House course successful, Creative Writing course starting in February)</p> <p>Open Research Forums – wide-ranging and free to attend – moved online and very popular – very grateful to speakers who have taken part – range of forums coming up in the next few months</p> <p>CEP – covered at last AGM and MN will talk on later – LAT, funded by Lottery, led by LVC members AS and MN, completed in Nov 2019 – first publication of LVC is the report of this project</p> <p>Thanks to all involved in these from those attending the AGM</p>
4	Financial report (RS)	Details of unaudited accounts for period	Accounts as yet unaudited – presented as summary for information 1st Aug 2019 – 31 July 2020

		are available on the website	<p>3 streams of income – CEP; other grants (furlough money for MN – entirely over summer, now in part; donations and standing orders from members – keeping society afloat until sustainable income begins)</p> <p>Wages most significant outgoing – MN and AS for CEP, MN for transition management – previous grant funding (Leicester Adult Schools Union) has enabled us to pay these outgoings so far</p> <p>£11k in account by end of July – most of that for CEP publication</p> <p>Bounceback loan – dependent on turnover – hopefully will get over £8k to get us through to when we get income from student fees</p>
4	Election of Directors		<p>3rd of board have to stand down – currently have 8 so 3 have to stand down – can be re-elected</p> <p>SB, SM, RS, TS elected at last AGM – don't have to stand down</p> <p>SW, KG, TH as longest standing directors since last election standing down for re-election</p> <p>MO confirms wanting to stand</p> <p>CR confirms wanting to stand</p> <p>JA confirms wanting to stand</p> <p>Scott Jennings (SJ) nominated by MN (couldn't attend)</p> <p>UR expresses interest to be social media officer/coordinator but not required to stand for board</p> <p>Unanimous consent from members to vote for slate as one</p> <p>Unanimous consent from members for the whole slate – SW, KG, TH re-elected; MO, CR, JA, SJ elected</p>
5	Election of Officers		<p>Chair, Treasurer, Secretary</p> <p>Chair – SW</p> <p>Treasurer – RS</p>

			<p>Secretary – TS</p> <p>Unanimous consent from members to vote for slate as one</p> <p>Unanimous consent from members for the whole slate – SW re-elected chair; RS re-elected treasurer; TS re-elected secretary</p>
6	Update on degrees and franchise arrangements	Slides on this attached to email containing AGM minutes	<p>Decision to go for WH option for formal relationship</p> <p>Means we don't have to register with OFS – WH will do all of the bureaucracy for student records and financing etc.</p> <p>MoU with WH – not legally binding contract but does indicate agreement that should be met – business case in development – we are currently writing 3 degree programmes currently being reviewed independently</p> <p>MN expresses gratitude to everyone involved in getting us to this stage</p> <p>LF, MN and TH presented details of the three initial degree proposals that are being prepared for submission to WH, to form the first accredited courses of the college.</p> <p>There was appreciation from the floor and from the Chair for the imaginative and innovative programme of courses.</p>
7	Community Explorers Project	Slides on this attached to email containing AGM minutes	<p>MN thanked AS as co-author, the explorers themselves, Cieran for the design and layout, and MH who helped shape the project in its early stages.</p> <p>MH then gave particular thanks to MN and AS for such an impressive outcome, and said how enjoyable it had been meeting the explorers.</p>
8	Any Other Business		<p>No other business; SW thanked all for coming, thanked all the contributors and expressed thanks to TS as Secretary and RS as Treasurer for all their hard work.</p>