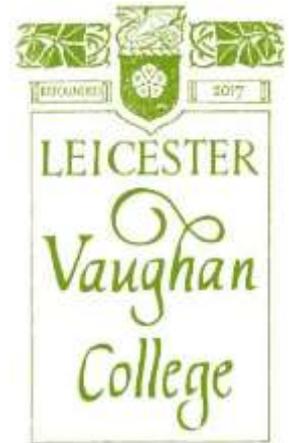


Leicester Vaughan College
c/o Leicester Adult Education College
54 Belvoir St, Leicester LE1 6QL
07422 965 631
contact@vaughan.coop
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06 January 2021

Dear Member,

I am writing to you about an important event early in 2021. In accordance with our constitutional requirements, notice is hereby given of an Annual General Meeting (AGM) of Leicester Vaughan College Limited to be held at 6.00pm, on Zoom, on Thursday 21 January 2021.

Under our Rules, we are obliged to conduct certain business at the AGM.

1. The membership will receive the accounts and reports of the Board.
2. We will appoint an Auditor if required.
3. We will elect a new Board.
4. We will elect new Officers (Secretary, Chairman, Treasurer).
5. In addition, any Member may propose an ordinary resolution on which those present will vote.

Three current existing Directors are required to stand down; they may stand for re-election, but any Member of LVC is free to stand for election. If you are unable to attend the meeting, you can register your interest in standing in writing to me at contact@vaughan.coop, to be received no later than 6.00pm on 20 January 2021. The only requirement is that you are a Member, and any applications received by this deadline will be considered at the AGM. In particular, if you have expertise in business, accounting, or other areas which may be useful to us, I would encourage you to consider if you have the time. Directors receive neither expenses travelling to meetings, nor payment for their time, but there is scope to achieve a great deal over the next crucial year. I welcome any informal enquiries about this.

As we move into perhaps the most exciting chapter yet the Vaughan story, I hope you will be able to join us at our AGM, another milestone in our journey together.

A Zoom link to the AGM will be sent out nearer to the date along with a complete agenda and any other relevant information nearer to the date of the AGM.

It would be helpful if you would register on Eventbrite so we have an idea of numbers; this is not mandatory, and we will be delighted to see you, even if you have not registered.

<https://www.eventbrite.co.uk/e/lvc-annual-general-meeting-tickets-135675508097>

Yours in co-operation,

Thomas Swann
Secretary

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Registered with the FCA as a Community Benefit Society no 7622

